

**Federal University, Otuoke, Bayelsa State, Nigeria**

**P.M.B. 126**

**Yenagoa, Bayelsa State**

**Request for Expression of Interest (EOI) by Consultants for Construction Projects**

**(A) Expression of Interest**

The Federal University Otuoke hereby requests for Expression of Interest by Consultants for the provision of consultancy services as indicated in the following scope of consulting services for various Construction Projects:-

**(B) SCOPE OF CONSULTING SERVICES**

Consultants and or Consulting Firms specialized in providing the following scopes of services are specifically invited to respond to this solicitation for **Expression of Interest (EOI)**:

- (a) Preparation of preliminary designs and estimates;
- (b) Advising on Cost Alternatives;
- (c) Production of detailed Architectural working drawings and detailed Engineering Design Drawings;
- (d) Preparation of detailed Bills of Quantities, Bills of Engineering Measurement and Evaluation, Article of Agreements and Checking of Tender Report: and
- (e) Project Monitoring and Site Supervision.

**(C) Eligibility Criteria for Pre-Qualification of Consultants**

**Suitably qualified and interested Consultants are required to submit the following pre-qualification documents:-**

- (1) Evidence of incorporation/Registration with Corporate Affairs Commission;
- (2) Current Tax clearance Certificate;
- (3) Audited Accounts for the last three years;
- (4) Bank reference letter;
- (5) Evidence of current certificate of Compliance from National Pension Commission;
- (6) Evidence of Current ECS Clearance Certificate from National Social Insurance Trust Fund;

(7) Affidavit that the firm is not in receivership or the subject of insolvency petition or winding up proceeding and that none of the directors is the subject of any bankruptcy proceedings;

(8) Affidavit that none of the directors has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter; and

(9) Affidavit disclosing whether or not any officer of the Tenders Board or the Tender Evaluation Committee or BPP is a present or former director or employee of the bidder firm and a confirmation that all the information presented in the bid is true and correct in all particulars.

**(D) OTHER EVALUATION CRITERIA**

(I) Company Profile showing details of verifiable experience in similar job and attaching evidence of award and completion of at least three projects of similar scope and complexity;

(II) Evidence that the firm is registered with COREN and or other similar body;

(III) Curriculum Vitae of adequate number of professional and technical personnel and evidence that they possess relevant professional qualifications such as COREN, NIA, NIQS, ARCON etc;

(IV) Evidence that the project manager have successfully completed and delivered similar projects; and

(V) Evidence that the firm possesses relevant Tools and Equipment, indicating their location and whether they are leased or owned.

**(E) SUBMISSION OF EXPRESSION OF INTEREST PRE-QUALIFICATION DOCUMENTS**

The applications for the above are to be submitted in sealed envelopes clearly marked "**Expression of Interest**". All envelopes should be dropped in the Tender Box Located in the Office of the Vice Chancellor.

**(F) CLOSING DATE**

The closing date for the submission of Expression of Interest by Consultants is **on or before 2<sup>nd</sup> December, 2016 by 12.00 noon.**

**(G) OTHER INFORMATION**

Only shortlisted Consultants shall be invited to submit Request for Proposals.

**(H) OPENING OF SUBMISSIONS**

The submissions for Expression of Interest shall be opened immediately after the closing date and time. Venue of the Opening shall be at the **University Reference Library on 2<sup>nd</sup> December, 2016 by 2.00pm.**

**(I) DISCLAIMER**

The Federal University Otuoke reserves the right to reject any or all submissions that do not meet up with the requirements as specified and or cancel the entire bidding process. The University is not bound to shortlist any bidder and is not obliged to reply or enter into any correspondence with any Consultant, Firm or Contractor regarding the outcome of this request for expression of interest. All costs and associated expenses incurred as a result of responding to this advertisement shall be borne by the bidder. The University is not obliged to award the consultancy contract to the lowest bidder.

**SIGNED:**

**Kenneth Sonrandein**

**Ag. Registrar**